

# Hewlett Packard Enterprise

# Distributor Submit On Behalf

# How to request access to DSB

July, 2016



1.Login to the Partner Ready Portal (partner.hpe.com)





#### 2. Open the Get Support menu





### 3. Select the Support Options





### 4. Submit a Support case



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#### 5. Choose Case Reason and Scenario

|   |                |                   |                |               |                 |                |                |                 |                   |                |                              |         |        |        |            |       |      |       | > |
|---|----------------|-------------------|----------------|---------------|-----------------|----------------|----------------|-----------------|-------------------|----------------|------------------------------|---------|--------|--------|------------|-------|------|-------|---|
| New cas   | e              |                   |                |               |                 |                |                |                 |                   |                |                              |         |        |        |            |       |      |       |   |
| lease oper<br>reference   | n a ne<br>numb | w cas<br>oer fo   | e to<br>r furt | get s<br>ther | suppo<br>corre: | ort. O<br>spon | nce y<br>dence | our c<br>e on f | ase is<br>this ca | s reco<br>ase. | rded                         | l you   | will   | recei  | ve a       | an er | mail | with  |   |
| All fields ma   | rked v         | vith an           | n aste         | risk a        | re req          | uired          | to be          | filled          | in bef            | ore the        | e forr                       | n is s  | ubmit  | tted.  |            |       |      |       |   |
| Case De   | tails          | 5                 |                |               |                 |                |                |                 |                   |                |                              |         |        |        |            |       |      |       |   |
| Name: Test5_a Test5_b   |                |                   |                |               |                 |                | Email:         |                 |                   |                | test5_a.test5_b@testdssp.com |         |        |        |            |       |      |       |   |
| hone number:  |                |                   |                |               |                 | I              | Language:      |                 |                   | English        |                              |         |        |        |            |       |      |       |   |
| ase reason:   | •              |                   |                |               |                 |                |                |                 |                   |                |                              |         |        |        |            |       |      |       |   |
| Partner Rea   | dy             |                   |                |               |                 |                |                |                 |                   |                |                              |         |        | •      |            |       |      |       |   |
| Scenario: *   |                |                   |                |               |                 |                |                |                 |                   |                |                              |         |        |        |            |       |      |       |   |
| Partner Read  | dy stat        | us/spe            | ecializ        | zatior        | n crite         | ria            |                |                 |                   |                |                              |         |        | ٠      |            |       |      |       |   |
| Request for [<br>Description: *<br>Due to security<br>licking the "SU | OSB ac         | rns, im<br>buttor | nages i        | are no        | ot allow        | ved to         | be atta        | iched           | in the c          | descrip        | tion v                       | vindov  | v. Ima | ges ca | ]<br>in be | attac | ched | after |   |
| * *   | в              | I                 | U              | s             | œ               | -              | E.             | 亖               | =                 | :=             | 20                           | +       | -      |        |            |       |      |       |   |
|   |                |                   |                |               |                 |                |                |                 |                   |                |                              |         |        |        |            |       |      |       |   |
|   |                |                   |                |               |                 | CAN            | CEL            |                 |                   |                |                              |         | SU     | JBMI   | т          |       |      |       |   |
|   |                |                   |                |               |                 |                |                | You             | u can a           | attach         | files a                      | after y | ou've  | e subr | nitte      | d the | cas  | e     |   |

- A new window will open and the Case reason and Scenario must be chosen
- Select Case Reason: Partner Ready
- Select Scenario : Partner Ready status/specialization criteria
- Title should be Request for DSB access
- Selecting these parameters will ensure that the Partner Ready team will receive the case



### 6. Add the required information and submit the case

| Case reason: * Partner Ready  | <ul> <li>What information is required?</li> <li>A clear request to enroll in the Distributor Submit<br/>on behalf Program</li> <li>The Partner Pro ID</li> <li>The Distributors who will submit quotes on behalf</li> <li>User email IDs for the users who should receive<br/>pricing offers created by the distributors on their<br/>behalf</li> </ul> |  |  |  |  |  |
|---|---|--|--|--|--|--|
| User1@partnerAAA.com<br>User2@partnerAAA.com<br>Thank you!<br>CANCEL SUBMIT<br>You can attach files after you've submitted the case | Once done, click on submit to send the request to the Partner Ready Team. A resolution to the case will be provided in 24-48 hours  |  |  |  |  |  |

| wlett Packard Partner R<br>terprise | leady Portal                 |                                | Q,                       |  |
|-------------------------------------|------------------------------|--------------------------------|--------------------------|--|
| ne > My Workspace > My Accoun       | t > Contracts and Compliance |                                |                          |  |
| Workspace Products Sa               | les and Marketing Programs   | Certification and Learning     |                          |  |
| My Account                          | Deals                        | Orders                         | Benefits                 |  |
| My Partner Ready Status             | Register Deals               | Ordering & Delivery Info       | Compensation             |  |
| Joint Business Planning             | Manage Leads                 | Order and Activate Care Pack   | Market Development Funds |  |
| Contracts and Compliance            | Request a Quote              | Order Status                   | Invoice & Payment Status |  |
| Manage Users                        | Smart Quote Internals        | Manage Claims                  | Software MDF Tool        |  |
| My Contacts Clean up                | Special Price Communication  | Sales Inventory Reporting      |                          |  |
| My Email Preferences                | Create Proposals             | Contact Value Order Management |                          |  |
| New Partner's Corner                | TCO/ROI Solutions            | Next Generation Web Submission |                          |  |
| Switch to PRP for OEM               |                              |                                |                          |  |
| Partners                            |                              |                                |                          |  |

The DSB Terms and Conditions are now available on the Partner Ready Portal.

To review the document log in to the Portal and open My Workspace / Contracts and Compliance\_\_\_\_\_



**Open Contract Information** 

### **Contracts & Compliance**



The below resources are available to help you manage your business relationship with HPE. Easily access information about your HPE contract, compliance with HPE policies and legal and regulatory requirements appropriate for your country/region.

**Contract Information** 

Easily access information about HPE contracts.

**Compliance Policies and Requirements** 

HPE policies and requirements appropriate for your country/region.

#### Published on September 9, 2015

#### **Related sites**

Partner Code of Conduct

#### Related tools

My Programs

#### Invitation Only Programs

Manage your business relationship with Hewlett Packard Enterprise: Access information about your HPE contract, compliance with HPE policies, and legal and regulatory requirements appropriate for your country/region.







Distributor Submission on Behalf Progr...

207.0 KB

### **Distributor Submission on Behalf Program Terms and Conditions** Published on March 7, 2016 Distributor Submission on Behalf Program Terms and Conditions To review the T&Cs simply click on the Download our content/materials If needed the documents can also DOCUMENT FILE SIZE LANGUAGE ACTION be downloaded

English (US)

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document